**Reflection Guidelines**

One of the most important things to do as learners is to reflect on what you are learning and how you can continue to grow. That is why at Segue we require all of our students to be reflective thinkers. The following is a guideline for you to use as you reflect on your PBAs this academic year. There are 4 basic things we want you to think about:

1. What did you do on your PBA?
2. How did you do on this PBA?
3. How can you use this information in other classes or out in the “real world”?
	1. What do you know now that you did not know before?
	2. What can you do now that you could not do before?

\*The prompt questions that are after each section are there to help you write your reflection.\*

Describe: **What did you do on this PBA?**

* In at least five sentences,
	+ 1. Give a detailed description of the PBA.
		2. Explain what you did to complete the assignment? (Give step by step details on what you did when working on the PBA)

Analyze: **How did you do on this PBA?**

* In at least three sentences,
	+ 1. Explain a part of the PBA that you did well on.
		2. Explain what you did to ensure that this part was well done?
* In at least three sentences,
	+ 1. Explain a part of your project that could use improvement.
		2. Explain how would you make these improvements if you were to go back and revise? (What would you change or fix?)

Extend: **How can you use this information in other classes or out in the “real world”?**

* In at least five sentences,
	+ 1. Explain what you **know** now that you did not know before. For example, the theories, vocabulary words, and/ or concepts that you know now because of what you learned in class before taking this PBA.
		2. Explain what you **can do** now that you could not do before. For example, the skills and techniques that you have now because of what you learned in class before taking this PBA.
		3. Explain how can you use these skills and/or knowledge in other classes or the real world?
		4. Explain how this project is evidence of your best work. For example, does this project show growth, from last year to this year, from first quarter to third quarter?
		5. Set a goal for yourself. Plan what you can do to ensure that your performance in this class improves or remains at a high level.

Notes:

* All reflections should be a minimum of 3 paragraphs long (5-7 sentences each).
* A sufficient reflection should be a typed document, 12 point font, approximately one page long.
* All reflections should be spell-checked and proof-read to eliminate any errors. If revisions are necessary they should be made **before** entry into a portfolio.

**\*\*\*Reflections should be written for all PBAs during class time. \*\*\***